

## Institutional Factsheet of the University of Opole

### 1. Institutional Information

#### 1.1. Institutional details

<b>Name of the institution</b>	UNIVERSITY OF OPOLE
<b>Postal address:</b>	Pl. Kopernika 11a, 45-040 Opole, POLAND
<b>Erasmus Code</b>	PL OPOLE01
<b>EUC</b>	51412
<b>PIC number</b>	996872396
<b>OID number</b>	E 10191448
<b>SCHAC code</b>	uni.opole.pl
<b>Institution website</b>	<a href="http://www.uni.opole.pl">www.uni.opole.pl</a> , <a href="https://hello.uni.opole.pl/">https://hello.uni.opole.pl/</a> , <a href="http://forthem.uni.opole.pl/en/">http://forthem.uni.opole.pl/en/</a>
<b>Online course catalogue</b>	<a href="http://www.courses.uni.opole.pl">www.courses.uni.opole.pl</a>

#### 1.2. Main contacts

<b>Contact person</b>	Mr. Jarosław Kubiak
<b>Responsibility</b>	Director of the Office for Research and Project Management
<b>Contact details</b>	Phone: +48 77 4527255 Email: <a href="mailto:jaroslaw.kubiak@uni.opole.pl">jaroslaw.kubiak@uni.opole.pl</a>

<b>Contact person</b>	Ms. Karolina Młotek
<b>Responsibility</b>	Deputy Director of International Cooperation, Institutional Erasmus+ Coordinator
<b>Contact details</b>	Phone: +48 77 4527351 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a> ,

<b>Contact person</b>	Ms. Karolina Młotek
<b>Responsibility</b>	Contact person for FORTHEM Alliance: <a href="http://forthem.uni.opole.pl/en/">http://forthem.uni.opole.pl/en/</a>
<b>Contact details</b>	Phone: +48 77 4527351 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a> ,

<b>Contact person</b>	Ms. Magdalena Rudy
<b>Responsibility</b>	Head of International Mobility Area, Erasmus+ KA131: Contact person for staff mobilities STA/STT, inter-institutional agreements (IIAs / EWP); KA171: Contact person for incoming staff mobilities STA/STT
<b>Contact details</b>	Phone: +48 77 4527352 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a> ,

<b>Contact person</b>	Ms. Paulina Panic
<b>Responsibility</b>	Contact person for International Cooperation, agreements on cooperation and FORTHEM Alliance: <a href="http://forthem.uni.opole.pl/en/">http://forthem.uni.opole.pl/en/</a>
<b>Contact details</b>	Phone: +48 77 4527353 Email: <a href="mailto:paulina.panic@uni.opole.pl">paulina.panic@uni.opole.pl</a> <a href="mailto:forthem@uni.opole.pl">forthem@uni.opole.pl</a> ,

<b>Contact person</b>	Ms. Daria Gogol
<b>Responsibility</b>	Erasmus+ KA131: Contact person for outgoing students SMS/SMT, KA171: outgoing students SMS
<b>Contact details</b>	Phone: +48 77 4527353 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a> ,

<b>Contact person</b>	Ms. Dominika Gamroth
<b>Responsibility</b>	Erasmus+ KA131: Contact person for outgoing students SMS/SMT, Blended Intensive Programs (BIP) KA171: outgoing students SMS
<b>Contact details</b>	Phone: +48 77 4527353 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a> ,

<b>Contact person</b>	Ms. Martyna Sikora
<b>Responsibility</b>	Erasmus+ KA131: Contact person for incoming students SMS and students within the international cooperation agreements
<b>Contact details</b>	Phone : +48 77 4527352 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>

<b>Contact person</b>	Ms. Sofiia Struchkova
<b>Responsibility</b>	Erasmus+ KA131 and KA171: Contact person for incoming students SMS and students within the international cooperation agreements
<b>Contact details</b>	Phone : +48 77 4527352 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>

<b>Contact person</b>	Ms. Wiktoria Staś
<b>Responsibility</b>	Erasmus+ KA131: Contact person for outgoing staff mobilities STA/STT, KA171: outgoing staff mobilities STA/STT
<b>Contact details</b>	Phone: +48 77 4527352 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a> ,

<b>Contact person</b>	Mr. Mohammad Murtaza Kohistani
<b>Responsibility</b>	Contact person for incoming students for traineeship SMT
<b>Contact details</b>	Phone : +48 77 4527353 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a> ,

<b>Contact person</b>	Ms. Halina Palmer-Piestrak, MA – maternity leave
<b>Responsibility</b>	Erasmus+ KA171: International Credit Mobility
<b>Contact details</b>	Phone: Email:

### 1.3. Erasmus+ Departmental Coordinators:

<https://hello.uni.opole.pl/wp-content/uploads/2024/06/Lista-Koordinatorow-Erasmus-na-strone-20-21-updated-n.pdf>

## 2. Detailed requirements and additional information

### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies (SMS)	0230 (English/French/German/Italian)	English/French/German/Italian	<b>B2</b>
	0910, 0913, 0915	health, nursing and midwifery, dietetics, physiotherapy and rehabilitation	<b>B2</b> - proof of English proficiency language (language certificate or other document of English language skills)
	other subject areas	Polish, English (limited courses)	<b>B1</b> in English - proof of English proficiency language (language certificate or other document of English language skills)
Staff mobility (STA)	0230 (English/French/German studies)	English/French/German/Italian	<b>C1</b> is recommended
	other subject areas	Polish, English (limited courses)	<b>B2</b> in English recommended

### Additional requirements/information

**SMS:** Students will receive a Newsletter with the instructions and link to the Online Registration System (IRK). They need to upload the required documentation there (among others Application for Accommodation - for those willing to stay in UO dormitories). Documents should be uploaded before the deadline (for the fall term – 15th June; for the spring term – 15th November).

The students are guided by Departmental Coordinators for didactic issues as well as by the Office for Research and Project Management/International Mobility for practical issues like registration, residence permit, student ID, transportation options, accommodation, etc.

#### STA/STT:

In order to complete STA/STT mobilities, a letter of invitation – issued by UO contact person is required. The teaching programme should be discussed and prearranged with the particular Erasmus+ Departmental Coordinator.

University of Opole has the infrastructure to host students and staff with disabilities (accommodation, classroom access, etc.), depending on the nature of the disability we would strongly advise timely notification in order for our Office for Research and Project Management/International Mobility to inform the student/staff. Applicants with special needs will be contacted before the final approval. Final decision depends on extra services/ facilities available.

**Office for People with Disabilities:** <http://bon.uni.opole.pl/foreign-students/>

**The University of Opole provides support of Rector's Plenipotentiary for Equal Treatment:** <http://rownosc.uni.opole.pl/> and <http://hello.uni.opole.pl/plenipotentiary-for-equal-treatment/>

### Calendar

#### 2.1.1. Nomination/Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	Nominations: May 15 <sup>th</sup> Applications: June 15 <sup>th</sup>
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<b>Spring term</b>	Nominations: October 15 <sup>th</sup> Applications: November 15 <sup>th</sup>
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## Decision Response

University of Opole will send decision within 4-5 weeks.

### 2.1.2. Academic Calendar

Fall term: from 1<sup>st</sup> October till mid-February (including final exams)

Spring term: from mid-February till 30<sup>th</sup> June (including final exams)

### 2.1.3. Transcripts of Records

A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished at the respective department.

### 2.1.4. Termination of Agreement

In case of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## 3. Additional information

### 3.1. Grading system

<u>Evaluation</u>	<u>Grade point</u>	<u>Letter grade</u>
Excellent	5	A
Very good	4,5	B
Good	4	C
Acceptable	3,5	D
Satisfactory	3	E
Fail	2	F

### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Contact</b>	Office for Research and Project Management/International Mobility Team
<b>Contact details</b>	Phone: +48774527353 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>
<b>Website</b>	<a href="https://hello.uni.opole.pl/">https://hello.uni.opole.pl/</a>

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact</b>	Office for Research and Project Management/International Mobility Team
<b>Contact details</b>	Phone: +48774527353 Email: <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>
<b>Website</b>	<a href="https://hello.uni.opole.pl/">https://hello.uni.opole.pl/</a>

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact</b>	Office for Research and Project Management/International Mobility Team
<b>Contact details</b>	Phone: +48774527353 <a href="mailto:erasmus@uni.opole.pl">erasmus@uni.opole.pl</a>
<b>Website</b>	<a href="https://hello.uni.opole.pl/accommodation/">https://hello.uni.opole.pl/accommodation/</a> , <a href="http://www.kampus.uni.opole.pl">http://www.kampus.uni.opole.pl</a>

University of Opole is a proud member of **Forthem Alliance**: <https://www.forthem-alliance.eu/>,  
<http://forthem.uni.opole.pl/en/>